

**CENTRAL COAST REGIONAL DISTRICT**  
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health  
and Cross Cultural Reconciliation”*

**REGULAR BOARD MEETING MINUTES – September 10, 2009**

**Held in Bella Bella**

In Attendance:	Electoral Area A	Director Steve Emery
	Electoral Area B	Director Rhoda Bolton
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O'Neill
	Electoral Area E	Director Christine Hyde
	Administrator	Joy MacKay
	Chief Financial Officer	Donna Mikkelsen
	Economic Development Officer	David Anderson

**PART I - INTRODUCTION**

**1. Call to Order**

Chair Lande called the meeting to order at 8:35 am.

**2. Adoption of Agenda**

**09-09-01** M/S Directors O'Neill/Emery that the Agenda be adopted as amended  
**CARRIED**

**(IC) IN CAMERA MATTERS**

**09-09-02** M/S Directors O'Neill/Hyde that the meeting move in camera for  
consideration of labour, land and/or legal matters.  
**CARRIED**

**RECONVENE**

The meeting reconvened at 9:00 am.

**PART II – POLICY MATTERS**

**(A) ECONOMIC MATTERS**

**(a) Economic Development Report**

Economic Development Officer David Anderson presented an update of progress relative to the Economic Development Operating Plan. This month's report included updates on the Entrances Project, Bella Coola Valley Sustainable Agricultural Society, progress on a recreational infrastructure plan Request for Proposals, and Bella Coola Community Forest Ltd. (BCCFL). Directors were pleased to note that log hauling and dry land processing has commenced for BCCFL.

EDO Anderson advised that an application to the Community Development Trust by Bella Coola Valley Tourism for trails and recreation sites was declined, as was an application by the Bella Coola Harbour Authority for a second phase of improvements to the harbour area.

Director O'Neill updated as to progress on the Lobelco Community Club mural on the exhibition building. The mural is nearing completion and funding assistance has been received from the Williams Lake and District Credit Union with additional funding expected from the Coast Sustainability Trust II.

The Administrator updated directors as to the status of the Bella Coola Valley Ridge Riders application to the Recreational Infrastructure Canada Fund for improvements to the rodeo grounds. Early indications appear favourable.

Director Hyde updated as to progress on the Central Coast Age Friendly Community Engagement Project. The written report is nearing completion and a public meeting to release the report is anticipated.

Directors were pleased to be looking forward to a tour of the recently completed Central Coast Enterprise and Tourism Centre later in the afternoon.

- (b) Union of BC Municipalities – Local Government Program Services – Gas Tax/Community Works Fund Agreement**
- (c) Union of BC Municipalities – School Community Connections Program – Phase 3**
- (d) Union of BC Municipalities – Community Tourism Program (Phase 1)**

Status reports were received from the Union of BC Municipalities regarding funding for several projects within the regional district.

**09-09-03**      M/S Directors O'Neill/Bolton that the Economic Report be received.  
**CARRIED**

**(B) LOCAL GOVERNANCE MATTERS**

**(a) Agriculture Advisory Committee**

Minutes were received from the Agriculture Advisory Committee meeting held on June 11, 2009. The minutes included information on activities related to Invasive Plant Strategy implementation and a recommendation to the Agricultural Land Commission regarding a proposed subdivision within the ALR for purposes of adding to the Walker Island ball field.

**(b) Airports – Bella Coola Airport Commission – Letter of Resignation from M. Stewart**

Correspondence was received from the Bella Coola Airport Commission confirming the resignation of Margaret (Pegge) Stewart from the Commission.

**09-09-04** M/S Directors Hyde/O'Neill that the resignation of Pegge Stewart from the Bella Coola Airport Commission be received with regret and that of a letter be sent to Ms. Stewart, thanking her for her service to the Commission.

**CARRIED**

**(c) Airports – Bella Coola Airport Commission – Appointment of Commissioner**

**09-09-05** M/S Directors Hyde/O'Neill that pursuant to the recommendation of the Bella Coola Airport Commission, Markus Schieck be appointed Commissioner for the remainder of 2009.

**CARRIED**

**(d) Airports – Bella Coola Airport Commission Meeting Minutes – July 21, 2009**

Minutes were received from the July 21, 2009 meeting of the Bella Coola Airport Commission.

**(e) Airports – Bella Coola Airport– Letter from the Premier re: Airport Security during 2010 Olympic Games**

A letter was received from Premier Campbell, advising that the CCRD's inquiry regarding Airport Security during 2010 Olympic Games has been forwarded to the Minister of Public Safety and Solicitor General, the Honourable Kash Heed.

The Administrator advised that a meeting has been scheduled with Minister Heed during the upcoming Union of BC Municipalities Annual Convention in late September.

- (f) **Airports** – Bella Coola Airport – Letter from Gary Coons re: Airport Security during 2010 Olympic Games
- (g) **Airports** – Bella Coola Airport – Letter from Nathan Cullen re: Airport Security during 2010 Olympic Games

Copies of correspondence regarding Airport Security during 2010 Olympic Games were received from MLA Gary Coons and MP Nathan Cullen. Directors expressed considerable concern about this possible cessation of Pacific Coastal Air service during a 55 day period surrounding the 2010 Olympic Games. Should the UBCM meetings not resolve the issue; directors expect to take further action.

**(h) Bella Coola Waterworks – David Nairne & Associates – Summary Description of Nuxalk Nation Waterworks**

A summary description of recent improvements to the Nuxalk Nation Waterworks system was received from engineering consultants, David Nairne and Associates. Further information is required from the Nuxalk Nation in conjunction with renegotiation of the Bella Coola Waterworks Water Purchase Agreement.

**(i) Bella Coola Waterworks – Emergency Response Plan**

Directors considered a draft Emergency Response Plan for Bella Coola Waterworks. The Emergency Coordinator will be requested to review the Plan and offer advice at the next regular meeting.

**(j) Centennial Pool Commission – July 16, 2009 Meeting Minutes**  
**(k) Centennial Pool Commission – August 13, 2009 Meeting Minutes**

Minutes were received from the July 16, 2009 and August 13, 2009 Centennial Pool Commission meetings. Another successful season has concluded and the Centennial Pool Commission continues to work hard to maintain and upgrade the aging facility.

**(l) Centennial Pool Commission – Memorandum to Board re: CWF Project Amendment**

Directors considered a memorandum regarding a proposed amendment to the Community Works Fund Project for upgrades to the heating system at the Centennial Pool. The amendment would permit the inclusion in the Project funding of the replacement of a non-functioning pump motor.

**09-09-06** M/S Directors O'Neill/Hyde that the Community Works Fund Project Request from the Centennial Pool be amended as requested to include the cost of purchase and replacement of a new pump motor.

**CARRIED**

**(m) Emergency Planning – EPC Monthly Report**

Directors reviewed the monthly report from CCRD Emergency Coordinator Stephen Waugh. This month's report concentrated on the recent Emergency Wildfire Event in the Bella Coola Valley. Other activities included monitoring situations involving missing hikers, pandemic planning and preparations for the upcoming First Nations Emergency Services Society Safety Conference.

No information has been received from the Province regarding the regional district's application to the 2009-10 Flood Protection Program.

**(n) Solid Waste Management – TCWRC Update**

The Administrator briefly updated directors on planning progress relative to the Thorsen Creek Landfill. Efforts are concentrating on site planning, contract development and cost recovery.

**(o) Success By 6 – July 2009 Monthly Report**  
**(p) Success By 6 – August 2009 Monthly Report**

Reports were received for the months of July and August from Central Coast Success By 6 coordinator Susan Grigor.

**09-09-07** M/S Directors O'Neill/Hyde that Local Governance reports, Commission minutes and correspondence be received.

**CARRIED**

**PART III– PUBLIC CONSULTATION**

There were no delegations.

**PART IV– GENERAL BUSINESS**

**(C) ADOPTION OF MINUTES**

**(a) July 9, 2009 Regular Meeting**

**09-09-08** M/S Directors O'Neill/Emery that the minutes from the July 9, 2009 regular meeting be approved as presented.

**CARRIED**

**(D) GENERAL CORRESPONDENCE**

**(a) BC Ferry Services Corp – Proposed Route 40 Schedule Changes**

Pursuant to the Ferry Advisory Committee update of last July, directors discussed a proposal for changes to the BC Ferries Route 40 schedule. The proposed changes would see Route 40 service commence one week later in the spring and continue one week later in the fall.

**09-09-09** M/S Directors Hyde/O'Neill that a letter be send to BC Ferry Services Inc., in support of the proposed Route 40 schedule modification. CARRIED

**(b) Coast Sustainability Trust II – 2009 Second Quarter Report**

The 2009 Second Quarter Report was received from the Coast Sustainability Trust II.

**(c) BC Hydro – Community Relations 2009 Annual Report: Northern Region**

The 2009 Northern Region Annual Report was received from BC Hydro's Community Relations department.

- (d) Union of BC Municipalities – Member Notice re: RCMP Contract Update**
- (e) Union of BC Municipalities – Executive Release – July 30, 2009**
- (f) Union of BC Municipalities – Member Release – August 25, 2009**
- (g) Union of BC Municipalities – In the House – Provincial Throne Speech Highlights**
- (h) Union of BC Municipalities – Member Notice – September 1, 2009**

Several items of correspondence were received from the Union of BC Municipalities, including highlights from the Provincial Throne Speech.

**(i) Honourable Shirley Bond, Minister of Transportation & Infrastructure re: Open Skies Summit**

An invitation was received from the Ministry of Transportation and Infrastructure to attend the upcoming Open Skies Summit.

- (j) Office of the Information and Privacy Commissioner – Right to Know Week Proclamation**
- (k) Recycling Council of BC – Waste Reduction Week Proclamation**

Requests for Proclamations were received from the Office of the Information and Privacy Commissioner as well as the Recycling Council of BC. There is presently no formal regional district policy on the issuing of proclamations.

**(I) City of Port Alberni – Municipal Liability re: Building Construction Regulation**

Information was received from the City of Port Alberni regarding municipal liabilities arising from building construction.

**09-09-10** M/S Directors O'Neill/Hyde that General Correspondence items D(b) – (l) be received for information.

**CARRIED**

**(E) GENERAL REPORTS**

**(a) Chair's Report**

Chair Lande updated directors on matters relating to the Northern Development Initiative Trust, Emergency Operations Centre and the UBCM Working Group on Oil and Gas.

**(b) VIRL Report**

- Facilities Master Plan
- Provincial Grants
- Letter re: VIRL Administration Costs

Director Emery provided an update on Vancouver Island Regional Library (VIRL) facilities master planning. Director Emery plans to attend the upcoming VIRL board meeting and expects to receive further information as to the potential impact of Provincial budget cuts on local library services.

**(c) Administration Report – September 10 2009**

The monthly Administration Report covers a variety of topics on matters dealt with over the course of time between board meetings. The September 10, 2009 Report includes updates on activities at Bella Coola General Hospital, house numbering, solid waste management, CCRD strategic planning, the volunteer appreciation event and Central Coast Success By 6.

**(d) Action Tracking**

An action tracking chart was presented for directors' information.

Director O'Neill expressed appreciation on behalf of the board of directors for the role of staff in the production of the recent volunteer appreciation barbecue.

**09-09-11** M/S Directors O'Neill/Emery that the General Reports be received.  
**CARRIED**

**(F) FINANCIAL REPORTS**

- (a) Revised Accounts Payable Report – June 2009**
- (b) Accounts Payable Report – July 2009**
- (c) Accounts Payable Report – August 2009**

Directors reviewed Accounts Payable Reports for the months of June, July and August.

**(d) 2009 Financial Plan Update**

Chief Financial Officer Donna Mikkelsen updated the board on the 2009 Financial Plan. Concern was expressed by the CFO regarding refuse disposal expenditures vs. budget. A highlight of the Report was the completion of the financial software conversion.

It is anticipated that a draft financial plan for 2010 will be presented at the November meeting.

**09-09-12** M/S Directors O'Neill/Emery that the Financial Reports be received.  
**CARRIED**

**(G) REFERRALS FROM OTHER AGENCIES**

- (a) ILMB Land File No. 1413366 – Application by Kvamua Enterprises Ltd. for a License of Occupation in the Vicinity of Oweekeno Lake for Purposes of a Heli-Drop Zones**

A referral was received from the Integrated Land Management Bureau regarding the application of Kvamua Enterprises Ltd. for a License of Occupation in the vicinity of Oweekeno Lake for use as a heli-logging drop zone.

**09-09-13** M/S Directors O'Neill/Emery that the application by Kvamua Enterprises Ltd. for a License of Occupation for an area of Oweekeno Lake for purposes of log handling (ILMB File No.1413366) be supported subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.

**CARRIED**

- (b) Ministry of Energy, Mines and Petroleum Resources – Application by Rodger Upton for a Work and Reclamation Program in the Vicinity of De Cosmos Lagoon Quarry**

A referral was received from the Ministry of Energy, Mines and Petroleum Resourced regarding an application by Rodger Upton for a Work and Reclamation program in the vicinity of De Cosmos Lagoon for purposes of marine clay extraction. Directors discussed the application and questioned the timing of the reclamation component.

Director Bolton noted that the Heiltsuk Tribal Council had not yet received the referral

**09-09-14** M/S Directors Emery/O'Neill that the application by Rodger Upton for a Work and Reclamation program in the vicinity of De Cosmos Lagoon (File No. 14675-30-0800409) be supported, subject to approval by affected First Nations and provided that the reclamation be performed concurrent with the extraction of clay.

**CARRIED**

Directors requested staff inquire of the Integrated Land Management Bureau as to whether conditions attached to regional district approval of ILMB applications are being implemented.

**(H) BYLAWS AND POLICIES**

There were no bylaws or policies for consideration.

**(I) BUSINESS BY ELECTORAL AREA DIRECTOR**

**Area A**

**Integrated Land Management Bureau – Referral Process**

Director Emery expressed concern that the Integrated Land Management Bureau's practice of advertising public notices appears to be limited to advertising in local newspapers. As the Coast Mountain News is not widely circulated in the Outer Coast communities, Director Emery asked whether ILMB could be requested to deliver such notices to local post offices for distribution/posting.

**09-09-15** M/S Directors Emery/O'Neill that the Integrated Land Management Bureau be requested to distribute relevant public notices/ads to local area post offices for posting.

**CARRIED**

**(J) MATTERS BROUGHT OUT OF CAMERA**

No items were released from the in camera session.

**(K) ADJOURNMENT**

The meeting was adjourned at 12:05 pm.

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**Chair**

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**Administrator**